

Now that summer is well underway, here is a list of LinkedIn Learning courses to help you prepare for the MSB program. *Please note that the Excel course is **required** and due in September, so working ahead will save you time during the semester.* We also highly recommend that students who have not taken a college-level statistics course review the collection of courses for Quantitative Analysis. Quantitative Analysis is consistently the most difficult class for MSB students and reviewing these concepts during the summer will make your experience easier and more fruitful!

Required LinkedIn Learning Course:

[Excel Essential Training \(Microsoft 365\)](#)

- Length: About 3 hours
- Due date: Friday, September 27
- Post your certificate of completion on your LinkedIn Profile

Need help with Excel? [Set up a meeting with Collin.](#)

Recommended LinkedIn Learning Courses:

- [Quantitative Analysis Preparation Collection](#)
 - [Statistics Basics \(Background for Quantitative Methods\)](#)
- [Accounting Fundamentals](#)
- [Teamwork Skills](#)
- [Communication Skills for International Students](#)

How to access LinkedIn Learning:

1. Click this [link](#)
2. Type in your [CUA](#) email address
3. Enter your CUA password
 - a. if LinkedIn Learning is already associated with your LinkedIn Profile, enter your LinkedIn password

[Need tech support?](#)

How to access Microsoft 365:

1. [Use this link](#)
2. Enter your [@cua.edu](#) address to get Office 365 downloaded and installed.

Note: You must use Microsoft 365 for your Excel course. Older versions of Excel, Google Sheets, or other software will not work correctly. *If you are using a Mac, you will need to use Chrome to successfully download Office 365, not Safari.*

[Need tech support?](#)